

CYPSSC Action and recommendations tracker 2023-24

The recommendations tracker allows scrutiny committees to monitor responses, actions and outcomes against their recommendations or requests for further action. The tracker is updated following each meeting. Once an action has been completed, it will be removed from the tracker at the next meeting.

Recommendations –

Topic	Meeting (date raised)	Recommendation	Responsible Officer/ Member	Follow up	Response/Progress/ Deadlines	Status
Response to Inspection of West Sussex local authority children's services (ILACS)	13/09/23	Requests that an update on the KPIs identified to measure progress of the Practice Action Plans is provided to Committee members ahead of each Business Planning Group so that they can identify if there any potential areas for scrutiny.	Assistant Director (Children First Transformation)	-	This is being prepared and will be shared with Committee members ahead of the next BPG on 31 January 2024.	Complete
The Care Leavers Service in West Sussex	13/09/23	Welcomes the work being progressed to provide Personal Advisors to children we care for between 16 and 16½ years, and the importance of considering where the child is in their education and training when transferring to a PA. The Committee asks to be kept updated on the progress of	Assistant Director (Corporate Parenting)	January 2024	The planned changes will be implemented when the increased staffing resource is in place. A business case has been submitted and approved by DLT that will address the issues noted in ILACs re: caseload weighting and capacity. The	In Progress

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		this and when implementation is expected.			recruitment process is now underway and it is estimated that the newly recruited PAs will start in the service early in 2024.	
The Care Leavers Service in West Sussex	13/09/23	Was pleased to hear of the ongoing positive collaborative work with district and borough councils on support for care leavers and suggests that the service continues to engage with County Councillors, especially those who are dual hatters, on how they can assist in this work.	Assistant Director (Corporate Parenting)	-	<p>Work is underway with all seven districts and boroughs to implement the improvements outlined previously to committee.</p> <ul style="list-style-type: none"> • Providing a shopfront facing community base for our Care Leavers – providing a communal space to meet, laundry facility, life skills, WiFi and a place to meet Leaving Care Personal Advisors. • Linking with Public Health and Health to provided physical 	Complete

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					<p>and emotional support services.</p> <ul style="list-style-type: none"> • To offer free access to local gym/leisure centre/swimming pool. • An apprenticeship or work-based opportunity provided by the District and Borough Councils. <p>To date Horsham and Mid-Sussex district councils have approved the proposals and work is underway to secure approval with the remaining district and boroughs.</p>	
Performance and Resources Report 2023-24 - Quarter 1 - April-June 2023	13/09/23	Raises their continued concern of the under-performance in timeliness of EHCP assessments and will look in more detail at the recovery plans around this at	Interim Assistant Director (Education and Skills)	-	The Committee will consider the SEND Improvement Plan at its meeting on 15 November 2023.	Complete

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		the Committee meeting in November.				
Performance and Resources Report 2023-24 - Quarter 1 - April-June 2023	13/09/23	Highlights the importance of collaborative cross service work for the delivery of Education Capital Projects and the Committee will continue to explore the best way to scrutinise the progress of projects.	Chairman of Children and Young People's Services Scrutiny Committee	-	October 2023: The Full list of projects is now included within the quarterly PRR and can raise any areas of concern on capital performance with the Performance and Finance Scrutiny Committee. The Committee's BPG will also consider any areas for scrutiny through its work programme planning.	Complete
Performance and Resources Report 2023-24 - Quarter 1 - April-June 2023	13/09/23	The Committee agreed that any further scrutiny questions that had not been able to be put to the Cabinet Member to be followed up following the meeting and reported back to the Committee.	Senior Advisor - Democratic Services	-	October 2023: The additional scrutiny questions raised, and responses are appended at the end of this report	Complete

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Early Help - Review of new service model	07/06/23	Highlights the importance of a focus on the early identification of pre-school age children and those not in school and the Committee will consider how to monitor the reach to those children	Chairman and CYPSSC BPG Committee members	-	October 2023: A further review of Early Help has been included on the Committee's work programme for the BPG to consider if and when future scrutiny should be carried out.	Complete
Early Help - Review of new service model	07/06/23	Asks that the Committee is provided with the outcome of the planned work to gain feedback from children and families using the service.	Head of Service – Early help	January 2024	October 2023: An outline plan is now in production in collaboration with the Voice and Participation team on a range of approaches to seek the voice of children and young people. The lead service manager has connected with another local authority to help with the development of our approach. This work is reviewed and monitored through a project group and is part of our identified	In Progress

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					priorities for our Supporting Families work with the Department for Levelling Up, Housing and Communities.	
Performance and Resources Report 2022-23 - Quarter 4 - January-March 2023	07/06/23	Recognises the impact of Covid on the attainment levels at Key Stage 2 and on disadvantaged children. The Committee will add this to the Committee's Work Programme for consideration for future scrutiny.	Committee Chairman and BPG Members	-	October 2023: An item on Educational Attainment has been added to the Committee's work programme for timetabling.	Complete
Support for Young Carers	1 March 2023	Highlights the importance of promoting the identification of young carers and asks that support and guidance provided to schools and other partners focuses on how they can proactively identify young carers, including suggesting schools ask specific questions on caring responsibilities at school entry stage.	Assistant Director (Education and Skills)	January 2024	October 2023: Education Matters (autumn 2023) highlighted responsibilities for schools in relation to Young Carers and the service working with schools to work out how to gather the correct information regarding caring status. Eight schools	In Progress

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					<p>have signed up to be part of a pilot project and to acquire the Young Carers in Schools Award. Promotion of awareness and identification of young carers remains a key priority for the team this academic year.</p>	
Support for Young Carers	1 March 2023	Asks that the suggestion of a flexible attendance and behaviour policy for young carers is included as part of the support and guidance provided to schools	Interim Assistant Director (Education and Skills)	-	<p>October 2023: The Head of Service is part of the strategic group working to implement the attendance strategy and is ensuring that young carers are a significant group within any guidance. The ongoing work to promote awareness of young carers and their unique circumstances continues to highlight the need for flexibility and understanding</p>	Complete

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					when applying behaviour and attendance policies.	
Support for Young Carers	1 March 2023	Suggests that the service explore if there are opportunities for peer review or benchmarking with local authority partners to ensure the service is able to learn from best practice, and the potential development of a policy for young carers	Interim Assistant Director (Education and Skills)	-	October 2023: There is no nationally available data on young carers and no means to benchmark or compare outcomes. Many local authorities commission charities or organisations to deliver the work to young carers and are not able to provide data. The Children's Commissioner is beginning to collect data and raise awareness of this cohort.	Complete